

JOB ANNOUNCEMENT

TRIAL COURT STAFF ATTORNEY (OPS-funded position)

Office of the Court Counsel Sixth Judicial Circuit

Description of Work: This is professional and highly responsible work conducting legal research and writing activities at the circuit court level. The work involves considerable interpretation and judgment in the analysis of legal issues in the areas of assignment, which includes primarily civil and civil appeals, but may also include criminal, postconviction, and administrative law. Assignments may also involve administrative issues from the Chief Judge. Contacts are primarily with judges, staff attorneys, and other court personnel.

Work is performed under the general supervision of the Senior Supervising Staff Attorney. Assignments are made by the Court Counsel or the Senior Supervising Staff Attorney, either orally or in writing. Work is reviewed through observation of results obtained, conferences, and periodic reports. All new appointments are for two years with a possibility of a continuing appointment thereafter.

Minimum Training and Experience Required: Graduation from an accredited law school and membership in The Florida Bar. Applicants must be computer literate and able to do their own word processing.

Location: 501 Building, 501 1st Avenue North, St. Petersburg, Florida 33701

Salary: Florida Bar Member - \$23.52 Hourly – NO BENEFITS (20 HOURS PER WEEK)

Submit a Sixth Judicial Circuit application, cover letter, résumé, and a legal writing sample that *does not exceed 7 pages* to:

Sixth Judicial Circuit, Criminal Justice Center
Human Resources, Suite 2H
14250 49th St. N.
Clearwater, FL 33762

Or via email to: SixthCircuitHR@jud6.org

The Sixth Judicial Circuit Application is available via Internet at: www.jud6.org

APPLICATION DEADLINE: Tuesday, May 11, 2021 @ 5:00 p.m.

Equal Opportunity and Diversity Employer

Drug-free Workplace

ANY PERSON WITH A DISABILITY WHO REQUIRES A SPECIAL ACCOMMODATION TO PARTICIPATE IN THE APPLICATION/SELECTION PROCESS SHOULD CALL THE HUMAN RESOURCES DEPARTMENT AT (727) 453-7165 IN ADVANCE.