

**DUSTIN ANDERSON  
COUNTY COURT JUDGE**

**COUNTY CIVIL SECTIONS 18/19/U/W**

Judicial Assistant: Laura Ferrer [cocivw1@jud6.org](mailto:cocivw1@jud6.org)

**INSTRUCTIONS AND JUDICIAL PRACTICE PREFERENCES**

7530 Little Road Rm. 215

New Port Richey, FL 34654

(727) 847-8173

**HELP FOR PARTIES WITHOUT ATTORNEYS:**

**The judicial assistant cannot answer your legal questions. Under Florida law she could be prosecuted for a first degree misdemeanor, the unlicensed practice of law, were she to give you legal advice. Please do not ask her to answer legal questions.**

**The judge can only communicate with you about your case in the courtroom in the presence of all the parties involved with the case. Please do not call the judge and expect to have a conversation with him or attempt to relay a message to him through the judicial assistant. If you want to bring a matter to the court's attention, put it in writing and file it with the Clerk of Court under the case number you are calling about. Be sure to send a copy of the information to the opposing party.**

**TO SCHEDULE HEARINGS:**

**Please contact our office, 727-847-8173, to schedule all hearings.**

**1) DISCOVERY DISPUTES:**

When discovery disputes occur, counsel must confer and make a good faith attempt to resolve them without a hearing. If a hearing must be held, it should be timely scheduled in order to avoid potential trial delay.

**2) SUBMITTING PROPOSED ORDERS:**

Please submit proposed orders in "PDF" format, directed to Judge Anderson, via the JAWS portal. It is important to make sure that all associated party e-mails are connected to the case in order for everyone to receive a conformed copy of the order. In the event you do not have a pro se litigant's e-mail, the conformed copy and attachments, such as the fact information sheet, need to be mailed and a follow up certificate of service should be filed through the e-portal. Once your order is uploaded it will either be reviewed and signed with Judge Anderson's electronic signature or rejected with an explanation. Orders submitted following a hearing

should state that fact, including the date of the hearing. Every proposed order must state whether opposing counsel has agreed to the form and content.

**3) ATTORNEY FEES:**

All issues regarding attorney's fees shall be left for a subsequent hearing. Fee affidavits are sufficient in lieu of expert testimony if all parties agree.

**4) COURTROOM ETIQUETTE:**

Counsel should request permission to approach the bench or the witness. When the jury enters or exits the courtroom, counsel should remain seated. When making an objection, stand and state the grounds for the objection. Do not argue the objection unless asked to come to the bench. Attorneys should address their arguments and comments to the Court, not to each other.

**5) ZOOM OR ELECTRONIC APPEARANCES:**

Zoom court should be treated as if the attendee were appearing in person. All participants should properly identify themselves so that their name appears on screen. Participants should remain on mute when not addressing the Court, and are asked to use both audio and video when addressing the Court when practicable. Participants should dress appropriately for court.

**6) OTHER PRACTICE AND PROCEDURES:**

If a case has settled, please call or email the judicial assistant to cancel any hearings that may be scheduled.