

Please complete the orders as follows:

Case Management Conference Order: (EXHIBIT 2)

- Add the case number and case style
- Add deadline dates to #1 and #2
- Edit #6 to state which one the judge ordered (mediation or non-binding arbitration) and add the deadline (if the judge ordered one)
- Add the pre-trial date and time, the jury trial date and time and the # of days the trial is expected to take to #7
- Add the service list to the bottom

**IN THE CIRCUIT COURT IN AND FOR THE SIXTH JUDICIAL
CIRCUIT IN AND FOR PINELLAS COUNTY, FLORIDA**
CIVIL DIVISION
CASE NO. _____

Plaintiff(s),

vs.

Defendant(s).

CASE MANAGEMENT CONFERENCE ORDER

THE PARTIES agree to the following deadlines:

1. Preliminary lay and expert witnesses exchanged by _____, including a list of the names and addresses of all lay and expert witnesses who are expected to testify at trial, whether for substantive, corroborative, impeachment or rebuttal purposes, including names and addresses of each expert retained to formulate an expert opinion. The parties shall provide the subject matter about which the expert is expected to testify; the substance of the facts and opinions about which the expert is expected to testify; and a copy of any written reports issued by the expert regarding this case.
2. Close of discovery by _____, which includes depositions.
3. Dispositive motions must be filed within 30 days after close of discovery and set for hearing at least 30 days prior to pretrial.
4. Deposition designations shall be exchanged 15 days prior to pretrial.
5. All Motions in Limine shall be filed no later than **30 days** after discovery closes and set for hearing on or before **15 days** prior to the pretrial. **Counsel**, not support nor paralegal personnel, are required to meet and confer no later than **5 days** prior to hearing date, either in person or by telephone, on each and every set Motion in Limine. Thereafter, counsel filing the motion must prepare and file a stipulation, on or before the hearing date, confirming in writing which Motions in Limine are agreed upon. Please see Judicial Practice Preferences.
6. Mediation or non-binding arbitration by _____.
7. Pretrial: _____.
Jury Trial: _____ #days _____.
8. Other: _____

_____.

THIS ORDER shall supersede the deadlines contained in the Order Setting Pretrial and Jury Trial unless good cause is shown.

DONE AND ORDERED in Chambers, Clearwater, Pinellas County, Florida this day of _____, _____.

JUDGE PATRICIA A. MUSCARELLA

Copies to:

EXHIBIT 2