

## **JOB ANNOUNCEMENT**

### **Court Reporter II (10025) State Funded**

#### **Administrative Office of the Courts Sixth Judicial Circuit**

#### **Description of Work:**

This is responsible work providing verbatim recording and transcription of court proceedings using specialized equipment. The Court Reporter II reports all proceedings in courts in order to create an accurate and verbatim transcript of the proceedings. The Court Reporter II remains current on the latest technological advances in the field and new terminology that is offered in felony cases such as DNA data, medical and psychological opinions in order to increase speed and accuracy in work. Work is performed under the direct supervision of the Manager, Court Reporting Services.

#### **Minimum Training and Experience Required:**

Two years' experience as a skilled, practical reporter, or who upon examination shall be able to report and transcribe accurately (200 wpm) of the judge's charge or (225 wpm) of testimony. Registered Professional Reporter Certificate from the National Court Reporters Association (NCRA) required for Court Reporter II position. Real-Time Skills preferred.

**Location:** Pinellas County Justice Center, 14250 49<sup>th</sup> Street North, Clearwater, FL 33762  
Note: Some travel may be required.

**Salary Range:** \$4,370.40 monthly; State Pay Grade 28 (RPR Qualified)  
\$3,964.09 monthly; State Pay Grade 26 (non-RPR qualified)

#### **Submit Court application to the following location:**

Pinellas County Justice Center, 14250 49th St. No., Suite 2-H (Human Resources), Clearwater, FL 33762

**Application is available via Internet at:** [www.jud6.org](http://www.jud6.org)

**APPLICATION DEADLINE:** **Until Filled**

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ANY PERSON WITH A DISABILITY WHO REQUIRES A SPECIAL ACCOMMODATION TO PARTICIPATE IN THE APPLICATION/SELECTION PROCESS SHOULD CALL THE HUMAN RESOURCES DEPARTMENT AT (727) 453-7165 IN ADVANCE.