

**IN THE CIRCUIT COURT, SIXTH JUDICIAL CIRCUIT
IN AND FOR PASCO AND PINELLAS COUNTIES, FLORIDA**

ADMINISTRATIVE ORDER NO. 2015-055 PI-CIR

**RE: AFTER HOURS PROCEDURES FOR BAKER ACT AND MARCHMAN ACT
HEARINGS IN PINELLAS COUNTY**

In order to improve the processing of petitions filed under Chapters 394 (Baker Act) and 397 (Marchman Act), Florida Statutes, the regular hours for filing these petitions in Pinellas County must be modified. When litigants arrive at the Courthouse after 4:00 p.m. seeking to file these petitions, it usually results in overtime expenditures for the Clerk of the Circuit Court and increases operating costs for the county because staff must remain after 5:00 p.m. to process the paperwork. After consulting with the Clerk, it was agreed that the best way to address this budgetary concern was to utilize the after hours procedures beginning at 4:00 p.m. on regular work days. Accordingly, it is

ORDERED:

Effective immediately, the following after hours procedures for filing petitions for involuntary examination or involuntary placement under the Baker Act (Chapter 394, Florida Statutes) and for involuntary assessment and stabilization or involuntary treatment under the Marchman Act, (Chapter 397, Florida Statutes) are implemented:

1. After hours means after 4:00 p.m. or before 8:00 a.m. on a regular work day, or at anytime during a holiday or weekend day.
2. Baker Act petitions for involuntary examination or for involuntary placement and Marchman Act petitions for involuntary assessment and stabilization will be received for filing and date/time stamping by the Clerk of Court but will not be processed after hours. After hours filings will be processed on the next working day.
3. Petitioners wishing to file afterhours shall be informed of the following;
 - a. Their petition will be processed the following work day.
 - b. Petitioner may contact law enforcement or call 911 in the event of an emergency relating to the respondent.

DONE AND ORDERED in Chambers at St. Petersburg, Pinellas County, Florida, this _____ day of October 2015.

ORIGINAL SIGNED ON OCTOBER 8, 2015
BY ANTHONY RONDOLINO, CHIEF JUDGE

cc: All Pinellas Judges
The Honorable Bernie McCabe, State Attorney
The Honorable Bob Dillinger, Public Defender
The Honorable Ken Burke, Clerk of the Circuit Court, Pinellas County
Gay Inskip, Trial Courts Administrator
Ngozi Acholonu, Assistant Regional Counsel
Bay Pines V.A. Healthcare System
Fairwinds Treatment Center
Largo Medical Center, Indian Rocks
Mease Dunedin Hospital
Morton Plant Hospital
Operation PAR, Inc.
Personal Enrichment Through Mental Health Services (PEMHS)
St. Anthony's Hospital
Tranquil Shores, LLC
Windmoor Healthcare of Clearwater
Bar Association, Pasco and Pinellas County
Law Libraries, Pasco and Pinellas County