

## Procedures for E-Filing Mediation Documents

### E-filing Portal now Open to Mediators

Mediators can now register at the Florida Courts E-Filing Portal on the Florida Court Clerks and Comptrollers site. The direct link to register is located at <https://www.myflcourtaccess.com>. A link for email support is located at the bottom of the registration page if you have any problems. If you need further assistance, you can leave a voice message at 850-577-4609 to receive a return call.

### Court Contracted Mediations - Do not eFile paperwork.

Please continue to forward agreements, results reports and original invoices to the mediation program office. Do not e-File them.

### Private Mediations

E-filing is acceptable. However, the mediation program will not be responsible for preparing the order approving agreement if the agreement is eFiled.

You may continue to forward agreements directly to the program office.

Results Reports are still required to be filed with the Mediation office.