



State of Florida
Sixth Judicial Circuit of Florida

COUNTIES OF PINELLAS AND PASCO
545 - 1ST AVENUE NORTH, ROOM 400
ST. PETERSBURG, FLORIDA 33701
(727) 582-7272

ANTHONY RONDOLINO
CHIEF JUDGE

PEGGY HUGHES
JUDICIAL ASSISTANT

April 6, 2018
MEMORANDUM

TO: All persons who wish to be considered for appointment as a Small Claims and County Civil Mediator; Family Mediator; or Juvenile Dependency Mediator in Pasco and Pinellas Counties

FROM: Anthony Rondolino, Chief Judge

SUBJECT: Solicitation for Court-appointed Mediators

The Court is seeking court-appointed Small Claims and County Civil, Family, and Juvenile Dependency Mediators to provide services in Pasco and Pinellas Counties. **Current Mediators must re-apply.** Selection of Mediators will be based on a completed application, vendor background check form, and résumé. Not all applicants may be selected to serve. Bilingual mediators desired. **All applications and documentation must be submitted electronically to the Office of Court Counsel at SixthCircuitContracts@jud6.org, no later than 5:00 p.m., Wednesday, May 2, 2018.**

Individuals interested in being considered for appointment must electronically submit:

- Completed Mediator Application & Vendor Background Check Authorization Form (combined forms);
- Résumé (which should address your experience and qualifications to provide services as a Mediator); and
- Any other relevant information relating to your qualifications to serve as Mediator.

The Application & Vendor Background Check Authorization Form can be found on the Court's website at www.jud6.org/LegalCommunity/CourtContractedServices.html. Information on qualifications, requirements for service, and compensation may also be found on the website in the **Sixth Judicial Circuit Mediator Information Sheet**.

**ALL COMPLETED APPLICATIONS AND SUPPORTING DOCUMENTATION
MUST BE RECEIVED BY THE OFFICE OF COURT COUNSEL AT
SixthCircuitContracts@jud6.org OR
501 1ST AVENUE NORTH, SUITE 1000, ST. PETERSBURG, FL 33701
NO LATER THAN 5:00 P.M., WEDNESDAY, MAY 2, 2018**

If you **do not** have the ability to submit your paperwork by email, please notify the Office of Court Counsel before mailing or faxing any documentation. Certified deliveries **will not** be accepted. All questions may be directed to the Office of Court Counsel at the aforementioned email address.