

SIXTH JUDICIAL CIRCUIT
FOREIGN SPOKEN LANGUAGE INTERPRETATION AND
TRANSLATION SERVICES INFORMATION SHEET

➤ All interpretation and translation services must be provided in accordance with the Florida Evidence Code; Sixth Administrative Order No. 2015-058; Rule 14, the Florida Rules for Certification and Regulation of Spoken Language Court Interpreters; Rules of Judicial Administration; and any other subsequent or applicable rule, law, or Administrative Order.

➤ All individual Spoken Language Interpreters who provide services under contract with the Sixth Circuit *must* be designated and registered as **Certified, Language Skilled, or Provisionally Approved** in accordance with the Florida Rules for Certification and Regulation of Spoken Language Court Interpreters, which became effective May 1, 2014, and were amended by the Supreme Court in SC14-1055 and SC15-1594. Each individual must also appear on the registry of the Florida Office of the State Courts Administrator (OSCA).

➤ The Court will give preference for assignments as described in Florida Rules of Judicial Administration 2.560(e).

➤ Each interpreter selected to serve must enter a contract with the Court. New contracts are effective July 1, 2018, with the possibility of renewals for up to three years.

➤ Spoken Language Interpreters are selected to serve in rotation based on qualifications and availability of the interpreter. Interpreters will provide interpretation and translation services for in-court and out-of-court proceedings in all courts of the Sixth Circuit including the Robert D. Sumner Judicial Center, Dade City; West Pasco Judicial Center, New Port Richey; Pinellas County Justice Center, Clearwater; Clearwater Courthouse; Clearwater Historic Courthouse; St. Petersburg Judicial Building; North County Traffic Court; South County Traffic Court; and such other facilities within Pasco or Pinellas County as required by the Court.

➤ Individual Spoken Language Interpretation and Translation rates (not including Spanish) are as follows:

- Certified Interpreters: \$90 per hour with a two-hour minimum.
- Language Skilled: \$90 per hour with a two-hour minimum
- Provisionally Approved Interpreters: \$85 per hour with a two-hour minimum.
- Flat fee of \$35 per day for travel time (no mileage will be paid).
- \$55 per standard 8½ inch by 11-inch document page.
- Additional fees will be paid to interpreters when the Court cancels the scheduled services less than 48 hours before the scheduled service.

The Court is currently soliciting for Arabic, Bosnian, Haitian-Creole, Mandarin (Chinese), Portuguese, Russian, and Vietnamese Spoken Language Interpreters.

**ALL COMPLETED APPLICATIONS AND SUPPORTING DOCUMENTATION
MUST BE RECEIVED BY THE OFFICE OF COURT COUNSEL AT**

SixthCircuitContracts@jud6.org OR

501 1ST AVENUE NORTH, SUITE 1000, ST. PETERSBURG, FL 33701

NO LATER THAN 5:00 P.M., WEDNESDAY, MAY 2, 2018