

## **Pinellas County Teen Court**

### **When and where are Teen Court sessions held?**

- In Pinellas County, Teen Court sessions are held every Tuesday of each month from 5:00pm to 8:00pm at two locations:
  - St. Pete Judicial Building  
545 – 1<sup>st</sup> Avenue North  
2<sup>nd</sup> Floor, Courtroom A  
St. Petersburg, FL 33701
  - County Justice Center  
14250 – 49<sup>th</sup> Street North  
(Ask bailiffs for courtroom number)  
Clearwater, FL 33762

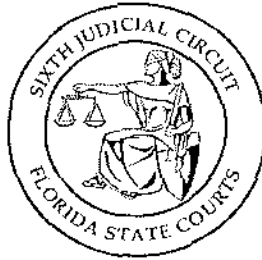
### **How do Teen Court Volunteers serve in Teen Court?**

- As part of the Teen Court jury
- As the Teen Court prosecution attorney
- As the Teen Court public defender
- As the Teen Court bailiff
- As the Teen Court clerk

### **What are the benefits for Teen Court Volunteers?**

- Volunteers can be role models for juveniles referred
- Volunteers can encourage juveniles to be involved in the community and school
- Volunteers can impact the lives of juveniles referred in a positive manner
- Volunteers can receive credit for community service and volunteer hours
- Program staff can write letters of recommendation and verify volunteer hours

# PINELLAS COUNTY TEEN COURT



## PERSONAL INFORMATION SHEET

(PLEASE PRINT CLEARLY)

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ ALT. PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

PARENTS' NAME(S): \_\_\_\_\_

PARENTS' E-MAIL ADDRESS: \_\_\_\_\_

IN CASE OF EMERGENCY, NOTIFY: \_\_\_\_\_

EMERGENCY CONTACT PHONE#: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

GRADE: \_\_\_\_\_ GRADUATION YEAR: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## CONFIDENTIALITY POLICY

**AS VOLUNTEERS, YOUR ACCEPTANCE INTO THE TEEN COURT PROGRAM IS DETERMINED BY YOUR ADHERENCE TO THE MOST RIGID STANDARDS OF CONFIDENTIALITY. THEREFORE, YOU MUST UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS:**

1. When you begin your participation in Teen Court you may have access to various case files and other pertinent records. These may never be copied or in any way removed from the office except as needed for hearings.
  
2. As a Teen Court volunteer you are not to discuss cases with anyone! You **will not** divulge **any** information which comes to your knowledge in the course of a Teen Court hearing.
  
3. I (we) have read the above and hereby acknowledge that I (we) understand that in all matters relating to juveniles within the jurisdiction of the Teen Court Program, confidentiality is paramount and breaking confidentiality is an illegal act, pursuant to Florida Statute 415.51, "confidentiality of reports and records ..."

\_\_\_\_\_  
SIGNATURE OF PARENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF STUDENT VOLUNTEER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
DATE

**RELEASE**

In consideration of the right to have my child participate in the Teen Court Program, whether or not on or about the premises known as Pinellas County Courthouse, I, \_\_\_\_\_  
\_\_\_\_\_ as parent or legal guardian of \_\_\_\_\_  
\_\_\_\_\_ do hereby release, discharge, defend, hold harmless, and indemnify all agencies and their personnel participating in the program, including the office of the State Attorney, the Office of the Public Defender, the Clerk's Office, any and all police agencies, the Board of County Commissioners, the Pinellas County School Board, the Sixth Judicial Circuit and its employees, against any and all claims, suits, liabilities, judgments, demands, obligation, damages, losses, injuries, both bodily and proprietary, costs and expenses, including attorney's fees, whether the foregoing, including attorney's fees, occur before or after the initiation of any litigation or suit, which arise out of or result from in whole or in part, any incident, service act or omission, either negligent, or otherwise related in any way whatsoever to my child's participation in Teen Court on or about the premises, by indemnities' agents, employees, directors or a member of the public, whether or not said act or omission is within the scope of the above mentioned participation.

The undersigned has read and voluntarily signs this release, hold harmless and indemnity agreement, and further acknowledges that no oral representatives, statements or inducements apart from the foregoing written agreement have been made.

\_\_\_\_\_  
PARENT/GUARDIAN

\_\_\_\_\_  
DATE

## TEEN COURT DEMEANOR

### DO:

- Appear for Teen Court on time! Tardiness is not tolerated in the court system. (unless prior arrangements have been made with the Teen Court Coordinator). You are responsible for your transportation to and from Teen Court.
- Follow the requirements for the **DRESS CODE** for Teen Court.
- Speak clearly and loudly so that you may be heard.
- Address the Court with respect as “your honor” or “may it please the court”.
- **Be serious about Teen Court at all times and businesslike in your conduct while court is in session.**
- Treat all participants with equal courtesy, whether a friend or stranger to you.
- Be alert, attentive and enthusiastic in your work.
- Return ALL paperwork to the Teen Court Coordinator before leaving the session. Destroy any notes that may have the defendant’s name on them.

### DON’T:

- Socialize with the defendant. This includes: exchanges of phone numbers, e-mails, home addresses, offering of transportation, etc.
- Prop feet on furniture.
- Put anyone down, or appear superior in your attitude.
- Do not smoke or chew gum.
- Do not interrupt the judge, the attorneys or any other party in the courtroom.
- Do not use any personal electronic devices while court is in session.

I have read the above and hereby acknowledge that I understand and will conduct myself in proper courtroom demeanor.

\_\_\_\_\_  
STUDENT VOLUNTEER

\_\_\_\_\_  
DATE

## TEEN COURT DRESS CODE

Teen Court is a formal, judicial proceeding, commanding respect from all who participate in its process. Please be neat and conservative in your appearance. Although coats and ties are not required, your goal should be to look business-like and professional. The following is guideline for all participants of Teen Court. Understand that the Teen Court Coordinator reserves the right to determine what is or is not appropriate attire.

**Females:** Dresses, skirts, dress slacks, blouses or business-like shirt, socks or hosiery and shoes.

**Males:** Slacks, shirts with collars, socks and shoes.

The following is NOT appropriate for Teen Court:

- Shorts
- Jeans
- T-shirts
- Mini-skirts
- Halters or bare midriff
- Tank tops or spaghetti strap shirts
- Open toe shoes or sandals
- Hats or bandanas

I have read the above and hereby acknowledge that I understand and will abide by all requirements of the dress code.

---

STUDEN VOLUNTEER

---

DATE